

**Shadow Dorset Council**  
**Shadow Executive Committee - Forward Plan - December 2018**

**For the period 10 DECEMBER 2018 to 31 MARCH 2019**  
**(publication date – 9 NOVEMBER 2018)**

**Explanatory Note:**

This Forward Plan contains future items to be considered by the Shadow Executive Committee. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

**Definition of Key Decisions**

Key decisions are defined in the Shadow Dorset Council's Constitution as decisions of the Shadow Executive Committee which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (***Thresholds - Dorset County Council £500k and District and Borough Councils £100k***); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Shadow Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p><b>Programme Highlight Report</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Members Services</p> <p><u>Means of Consultation:</u> Task and Finish Groups Workshops Ongoing programme activity</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>
<p><b>Risk Management</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Sovereign Councils Programme Board</p> <p><u>Means of Consultation:</u> Meetings Correspondence</p>	None	<p>Lead member - Councillor Rebecca Knox</p> <p><i>Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk</i></p>
<p><b>Forward Plan</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Shadow Executive Committee Dorset councils Programme Board</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Lee Gallagher, Democratic Services Manager - Dorset County Council l.d.gallagher@dorsetcc.gov.uk</i></p>
<p><b>Dorset Council Branding</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Wider Member Engagement Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Rebecca Knox, Councillor Gary Suttle</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>

<p><b>Future Operation of Leisure Facilities in Dorset</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> None</p> <p><u>Means of Consultation:</u> None</p>	None	<p>Lead member - Councillor Mary Penfold</p> <p><i>Lead officer - Rebecca Kirk, General Manager, Public Health and Housing - Purbeck District Council</i></p>
<p><b>Future of the Public Health Partnership: Update and Key Issues under Local Government Reorganisation</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Joint Public Health Board officers and portfolio holders from each member local authority.</p> <p><u>Means of Consultation:</u> Internal discussions, separately and jointly.</p>	None	<p>Lead member - Councillor Rebecca Knox</p> <p><i>Lead officer - Sam Crowe, Acting Director of Public Health s.crowe@dorsetcc.gov.uk</i></p>
<p><b>NHS Health Checks Service Model</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Rebecca Knox</p> <p><i>Lead officer - Sam Crowe, Acting Director of Public Health s.crowe@dorsetcc.gov.uk</i></p>
<p><b>Peninsula Redevelopment Scheme</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Part exempt</b></p> <p><b>(Consultation referred from Weymouth and Portland Borough Council)</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Harbour Management Board Weymouth and Portland Borough Council Management Committee and Full Council</p> <p><u>Means of Consultation:</u> Committee meetings Outline Planning Application Public Engagement</p>	Reports to Harbour management Board, Management Committee and Full Council	<p>Lead member - Councillor Jeff Cant</p> <p><i>Lead officer - Martin Hamilton, Strategic Director mhamilton@dorset.gov.uk</i></p>

<p><b>Defining the Relationship Between the Local Authority, Schools and Academies</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Decision/Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Andrew Parry</p> <p><i>Lead officer - Nick Jarman, Interim Director for Children's Services nick.w.jarman@dorsetcc.gov.uk</i></p>
<p><b>Home to School Transport and Post 16 Transport Assistance policy 2019/20</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Decision referred from Dorset County Council)</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> All Schools, neighbouring local authorities, all town and parish councils, all County Council members, parents and carers</p> <p><u>Means of Consultation:</u> Email to stakeholders; all district/town/parishes; members; all schools Information on County Council Admissions webpages</p>	Home to School Transport Assistance Eligibility Policy for Children and Young People Attending School 2019/20 Dorset Post 16 Transport Support Policy 2019/20	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>
<p><b>Quarterly Asset Management Report</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Consultation with Dorset County Council)</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Environment &amp; Economy, Children's Services, Adult and Community Services, Chief Executive's Directorates – Dorset County Council</p> <p><u>Means of Consultation:</u> All consultees submit contributions to the report</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>
<p><b>Convergence Plan</b></p> <p>Key Decision - <b>Yes</b> Public Access -</p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>		<p>Lead member - Councillor Rebecca Knox</p> <p><i>Lead officer - Nicola Houwayek, HR Strategic Lead nicola.houwayek@dorsetcc.gov.uk</i></p>

<p><b>HR Consultation Programme with Trade Unions</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Programme Board Trade Unions</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Peter Wharf</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>
<p><b>Voluntary Redundancy Arrangements</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Peter Wharf</p> <p><i>Lead officer - Nicola Houwayek, HR Strategic Lead nicola.houwayek@dorsetcc.gov.uk</i></p>
<p><b>Local Area Arrangements</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Sherry Jespersen</p> <p><i>Lead officer - Stephen Hill, Strategic Director, Dorset Councils Partnership shill@dorset.gov.uk</i></p>
<p><b>Draft Statement of Common Ground between Dorset local planning authorities, on strategic planning matters</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Strategic Planning Forum</p> <p><u>Means of Consultation:</u> Meeting held on 17 September 2018</p>	Draft Statement of Common Ground National Planning Policy Framework 2018	<p>Lead member - Councillor David Walsh</p> <p><i>Lead officer - Stephen Hill, Strategic Director, Dorset Councils Partnership shill@dorset.gov.uk</i></p>
<p><b>Highways Asset Management Plan</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Highways Maintenance Management Policy Development Panel of the Economic Growth Overview and Scrutiny Committee at Dorset County Council</p> <p><u>Means of Consultation:</u></p>	Highways Asset Management Plan	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>

<p><b>Highways Maintenance Plan</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Highways Maintenance Management Policy Development Panel of the Economic Growth Overview and Scrutiny Committee at Dorset County Council</p> <p><u>Means of Consultation:</u></p>	Highways Maintenance Plan	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>
<p><b>The Code of Practice for the Classification of Highway Safety Hazards and Defects</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Highways Maintenance Management Policy Development Panel of the Economic Growth Overview and Scrutiny Committee at Dorset County Council</p> <p><u>Means of Consultation:</u></p>	Code of Practice for the Classification of Highway Safety Hazards and Defects	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>
<p><b>Highways Winter Maintenance Plan</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Highways Maintenance Management Policy Development Panel of the Economic Growth Overview and Scrutiny Committee at Dorset County Council</p> <p><u>Means of Consultation:</u></p>	Winter Maintenance Plan	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>
<p><b>Home Education Bill</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Home education community</p> <p><u>Means of Consultation:</u> Arranged meetings</p>	Home Education Bill	<p>Lead member - Councillor Andrew Parry</p> <p><i>Lead officer - Nick Jarman, Interim Director for Children's Services nick.w.jarman@dorsetcc.gov.uk</i></p>

<p><b>Changes to Special Educational Needs and Disability (SEND) Transport Policy</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Fully exempt</b></p> <p><b>(Consultation referred from Dorset County Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Nick Jarman, Interim Director for Children's Services nick.w.jarman@dorsetcc.gov.uk</i></p>
<p><b>North Quay - To review the various options for disposal and related financial implications</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Part exempt</b></p> <p><b>(Consultation referred by Weymouth and Portland Borough Council)</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Graham Carr-Jones</p> <p><i>Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk</i></p>
<p><b>Budget 2019/20 and Medium Term Financial Forecast - Update</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	7 Jan 2019	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Council Tax Discounts, Long Term Empty Charges</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	7 Jan 2019	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>

<b>Business Rates Relief</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	7 Jan 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer  jvaughan@dorset.gov.uk</i>
<b>Insurance Arrangements</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	7 Jan 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer  jvaughan@dorset.gov.uk</i>
<b>Constitution - Dorset Council</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee  Shadow Dorset Council	14 Jan 2019  24 Jan 2019	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower  <i>Lead officer - Jonathan Mair, Interim Monitoring Officer  j.e.mair@dorsetcc.gov.uk</i>
<b>Transition Period Plan (operating arrangements and interim transition)</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Governance Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Leader of Shadow Dorset Council  <i>Lead officer - Keith Cheesman, LGR Programme Director  keith.cheesman@dorsetcc.gov.uk</i>
<b>Weymouth Town Council</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> None  <u>Means of Consultation:</u> None	None	Lead member - Leader of Shadow Dorset Council  <i>Lead officer - Keith Cheesman, LGR Programme Director  keith.cheesman@dorsetcc.gov.uk</i>

<b>Equalities Scheme</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Equalities Working Group Lead members Lead officers  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Peter Wharf  <i>Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk</i>
<b>Members Allowances Scheme 2019/2020</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Dorset Council	24 Jan 2019	<u>Consultees:</u> Independent Remuneration Panel Governance Task and Finish Group Monitoring Officers Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower  <i>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</i>
<b>Corporate Plan</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee  Shadow Dorset Council	11 Feb 2019  20 Feb 2019	<u>Consultees:</u> None  <u>Means of Consultation:</u> None	None	Lead member - Leader of Shadow Dorset Council  <i>Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk</i>
<b>2019/2020 Budget</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee  Shadow Dorset Council	11 Feb 2019  20 Feb 2019	<u>Consultees:</u> Public and Business Sector Councillors Budget Task and Finish Group Dorset Finance Officers Group  <u>Means of Consultation:</u> Meetings Public and Business Sector Consultation	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i>
<b>Capital Strategy</b>  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i>

<p><b>Treasury Management Strategy</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	<p>Shadow Executive Committee</p>	<p>11 Feb 2019</p>	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	<p>None</p>	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Local Council Tax Support Scheme</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	<p>Shadow Executive Committee</p>	<p>11 Feb 2019</p>	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	<p>None</p>	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Financial Regulations</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	<p>Shadow Executive Committee</p>	<p>11 Feb 2019</p>	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	<p>None</p>	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>